

Tata Indian Institute of Skills (Tata IIS)

Terms & Conditions

These Terms & Conditions ('Terms') govern the admission, enrolment, participation, and use of all programs, courses and services offered by Tata Indian Institute of Skills (Tata IIS) including those delivered through any Indian Institute of Skills ("IIS") campus, centre or training location.

By submitting an application, registering for a Program or Course, accepting an offer of admission, attending any class or training session, accessing any Institute facility, platform or learning material, or making any payment to or on behalf of the Institute, the applicant/student ("**Student**") acknowledges that they have read, understood and unconditionally agreed to be bound by these Terms, together with the applicable Fee Policy, Refund Policy, Code of Conduct, Privacy Policy and other policies, rules, guidelines and instructions issued by the Institute from time to time.

1. Definitions

- **Tata Indian Institute of Skills ("Tata IIS")** means company incorporated under Section 8 of the Companies Act 2013 and having its registered office at Plot Bearing CTS No. 124, 124/1-21, Village Chembur Inside NSTI Campus, Samrat Ashok Road, Chunabhatti, Mumbai – 400022 legally responsible for establishing, operating, managing, administering or providing the Programs, Courses and related services through IIS described in these Terms, and includes its authorised representatives, officers, employees, faculty, trainers, administrators, agents and permitted successors and assigns.
- **Indian Institute of Skills ("IIS" or "Institute")** means the network, brand and/or institutional framework of institutes, campuses, centres and training facilities established, operated, managed or administered by Tata IIS from time to time for the delivery of Programs, Courses and other learning and skilling services.
- **"IIS Location" or "IIS Centre"** means any particular physical, virtual or other training location operated, managed or designated by Tata IIS for delivery of a Program or Course, including, where applicable, IIS Ahmedabad, IIS Mumbai and any other IIS location notified by Tata IIS from time to time.

- **Program** includes means any skilling, training, professional development or other learning programme offered by the Institute, including but not limited to IRP, DAP, SSP, ASP and any certificate, diploma, workshop or other programme notified by the Institute from time to time.

Courses includes all domain specific or generic skilling courses under a program short-term courses, online courses, training programs and other learning offerings.

- Student refers to any ; learner/ trainee at IIS whether from academic institution or a corporate professional or current not employed, and not in education/training enrolled with the Institute.

2. Admission

Admission is subject to eligibility criteria, document verification, successful completion of any entrance examination/interview (where applicable), and payment of applicable fees.

If any information or document submitted by or on behalf of the Student is found to be false, incomplete or misleading , the Institute may, at any stage and without liability, cancel or terminate the Student's admission or enrolment. In such circumstances, the Institute may withhold certificates, assessments, results, placement assistance and other benefits and may take appropriate disciplinary or legal action. No refund shall be payable to the Student subject to the maximum extent permitted by applicable law and the applicable Refund Policy.

The Institute has absolute discretion, subject to applicable law, to accept, reject, defer or cancel an application or admission and shall not be required to provide detailed reasons for such decision.

Admission shall not be deemed final merely because an application has been submitted, a candidate has been shortlisted, an offer has been issued or any preliminary communication has been made. Admission shall become effective only upon fulfilment of all prescribed conditions and receipt of the applicable fees.

3. Fees & Payment

Program fees shall be payable in the manner communicated by the Institute. Admission shall be confirmed only upon receipt of the prescribed fees. The Institute reserves the right to revise program fees for future batches without prior notice. The fee policy is subject to revision from time to time and will be uploaded on the website.

The Institute shall not be responsible for delays, failures or losses arising from incorrect payment details, unsuccessful banking transactions, payment gateway failures or delays attributable to third-party payment service providers.

4. Refund Policy

Refunds shall be governed by the Tata IIS Refund Policy published on the Institute's website.

Approved refunds shall be processed in accordance with the applicable policy.

Payment of fees does not create an unconditional right to a refund. Refunds shall be made only where expressly permitted under the applicable Refund Policy.

5. Program Modifications

The Institute reserves the right, at its sole discretion, to:

- Cancel, postpone or reschedule any program or batch;
- Revise batch size, schedule, faculty, trainers or guest speakers;
- Modify curriculum, program duration, learning outcomes or assessment methodology;
- Change the venue or mode of delivery (online, offline or hybrid).
- Allocate, transfer, or change a student's campus/location of training, including between IIS Ahmedabad, IIS Mumbai, or any other IIS campus or training location, based on operational requirements or at the discretion of the Institute; and
- Make any other operational changes considered necessary.

Such changes may be made due to administrative or operational requirements, enrolment levels, faculty availability, regulatory requirements, industry requirements, force majeure events or any other circumstances deemed appropriate by the Institute.

Where feasible, the Institute may offer an alternative program or batch, or process refunds in accordance with the applicable Refund Policy. The decision of the Institute shall be final.

6. Attendance

Students are expected to maintain the minimum attendance prescribed for their program. Failure to do so may affect eligibility for assessments, certification, internships, placements or program completion.

7. Assessments & Certification

Assessment methods may include practical evaluations, written examinations, assignments, projects, presentations, viva voce or any other evaluation method determined by the Institute. Certificates shall be issued only upon successful completion of program requirements.

8. Student Conduct

Students are expected to maintain discipline, respect faculty, staff and fellow learners, comply with Institute policies and use Institute property responsibly. The Institute reserves the right to initiate disciplinary action, including suspension or termination of enrolment, in case of misconduct.

9. Placement Assistance

Where placement assistance, career services, internship assistance or employer interactions are offered, such services are provided on a best-efforts basis only.

Placement assistance, where offered, is intended to facilitate employment opportunities and does not constitute a guarantee of employment. Final hiring decisions rest solely with the recruiting organisation.

10. Intellectual Property

All course material, curriculum, presentations, notes, videos, recordings, assessments, question banks, software, content, designs, methodologies, trademarks, logos and other learning resources provided or made available by the Institute shall remain the intellectual property of the Institute or its respective licensors/owners.

The Student receives only a limited, non-exclusive, non-transferable and revocable right to use such materials solely for personal educational purposes during the applicable Program or Course.

Students shall not, without prior written permission:

- reproduce, copy, modify or adapt Institute material;
- distribute, publish or upload Institute material;
- sell or share course content with third parties;
- record or reproduce classes or training sessions;
- create derivative works from Institute content; or
- use Institute trademarks, logos, photographs or branding for commercial or misleading purposes.

The Institute may take appropriate action against unauthorised use, reproduction or dissemination, including seeking injunctive or other legal remedies where available under applicable law.

11. Privacy

The Institute may collect and process personal information for admissions, training delivery, assessments, placements, alumni engagement, statutory reporting and communication, in accordance with applicable laws and the Tata IIS Privacy Policy.

12. Communication

The Institute may communicate through email, SMS, WhatsApp, telephone, the website, student portal or other official channels. Students are responsible for keeping their contact information updated.

13. Force Majeure

The Institute shall not be liable for any delay, interruption, modification, suspension or inability to perform its obligations caused by circumstances beyond its reasonable control,

including natural disasters, epidemics, pandemics, government actions, strikes, civil disturbances, war, terrorism, utility failures, infrastructure failures, technological failures, transportation disruptions or other force majeure events.

In such circumstances, the Institute may modify the Program, change the mode or location of delivery, postpone activities, extend timelines or take other reasonable measures without being liable for consequential losses.

14. Limitation of Liability

To the maximum extent permitted under applicable law, the Institute's liability in relation to any program shall be limited to the remedies expressly provided under these Terms and the applicable Refund Policy.

15. Amendments

The Institute reserves the right to amend these Terms from time to time. The latest version published on the Institute's website shall prevail from the effective date specified therein and shall supersede earlier versions.

16. Severability

If any provision of these Terms is determined by a competent authority or court to be invalid, unlawful or unenforceable, such provision shall be modified or severed to the minimum extent necessary, and the remaining provisions shall continue in full force and effect to the extent permitted by law.

17. Acceptance

By submitting an application, completing registration or making any payment towards a IIS program, the applicant confirms that they have:

- Read these Terms & Conditions;
- Understood them;
- Agreed to comply with them; and
- Agreed to the Tata IIS Fee Policy and Refund Policy and other applicable institutional policies.